

Leicester  
City Council

## **LICENSING (HEARINGS) SUB-COMMITTEE**

**DATE: FRIDAY, 17 MARCH 2017**

**TIME: 9:30 am**

**PLACE: Meeting Room G.02, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ**

### **Members of the Sub-Committee**

Councillors Thomas, Cank and Shelton

Members of the Sub-Committee are summoned to attend the above meeting to consider the items of business listed overleaf.

for Monitoring Officer

**Officer contact: Anita James**  
*Democratic Support*  
*Leicester City Council*  
*City Hall, 115 Charles Street, Leicester, LE1 1FZ*  
*Tel: 0116 454 6358*  
*email: [anita.james2@leicester.gov.uk](mailto:anita.james2@leicester.gov.uk)*

## Information for members of the public

### Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings & Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

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### Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

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If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc.

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

### Further information

If you have any queries about any of the above or the business to be discussed, please contact Anita James, **Democratic Support on (0116) 454 6358 or email [anita.james2@leicester.gov.uk](mailto:anita.james2@leicester.gov.uk)** or call in at City Hall, 115 Charles Street.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**

# **PUBLIC SESSION**

## **AGENDA**

### **FIRE/EMERGENCY EVACUATION**

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to area outside the Ramada Encore Hotel on Charles Street as Directed by Democratic Services staff. Further instructions will then be given.

#### **1. APPOINTMENT OF CHAIR**

#### **2. APOLOGIES FOR ABSENCE**

#### **3. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

#### **4. APPLICATION FOR A VARIATION OF AN EXISTING PREMISES LICENCE: TIME AND PLACE, 34 FRANCIS STREET, LEICESTER LE2 2BD [Appendix A](#)**

The Director of Neighbourhood and Environmental Services submits a report on an application for a variation of an existing premises licence: Time and Place, 34 Francis Street, Leicester LE2 2BD.

Report attached. A copy of the associated documentation is attached for Members only. Further copies are available on the Council's website at [www.Cabinet.Leicester.gov.uk](http://www.Cabinet.Leicester.gov.uk) or by telephoning Democratic Support on 0116 4546358.

(Wards Affected: Knighton)

#### **5. ANY OTHER URGENT BUSINESS**





Leicester  
City Council

WARDS AFFECTED  
Knighton

**FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:**  
Hearing under the Licensing Act 2003

**17 MARCH 2017**

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**Application for a variation of an existing premises licence  
Time and Place, 34 Francis St, Leicester LE2 2BD**

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**Report of the Director of Neighbourhood and Environmental Services**

**1. Purpose of Report**

- 1.1. This report provides information for Members about an application made under the Licensing Act 2003, to assist them in determining the outcome of that application.

**2. Determination to be made**

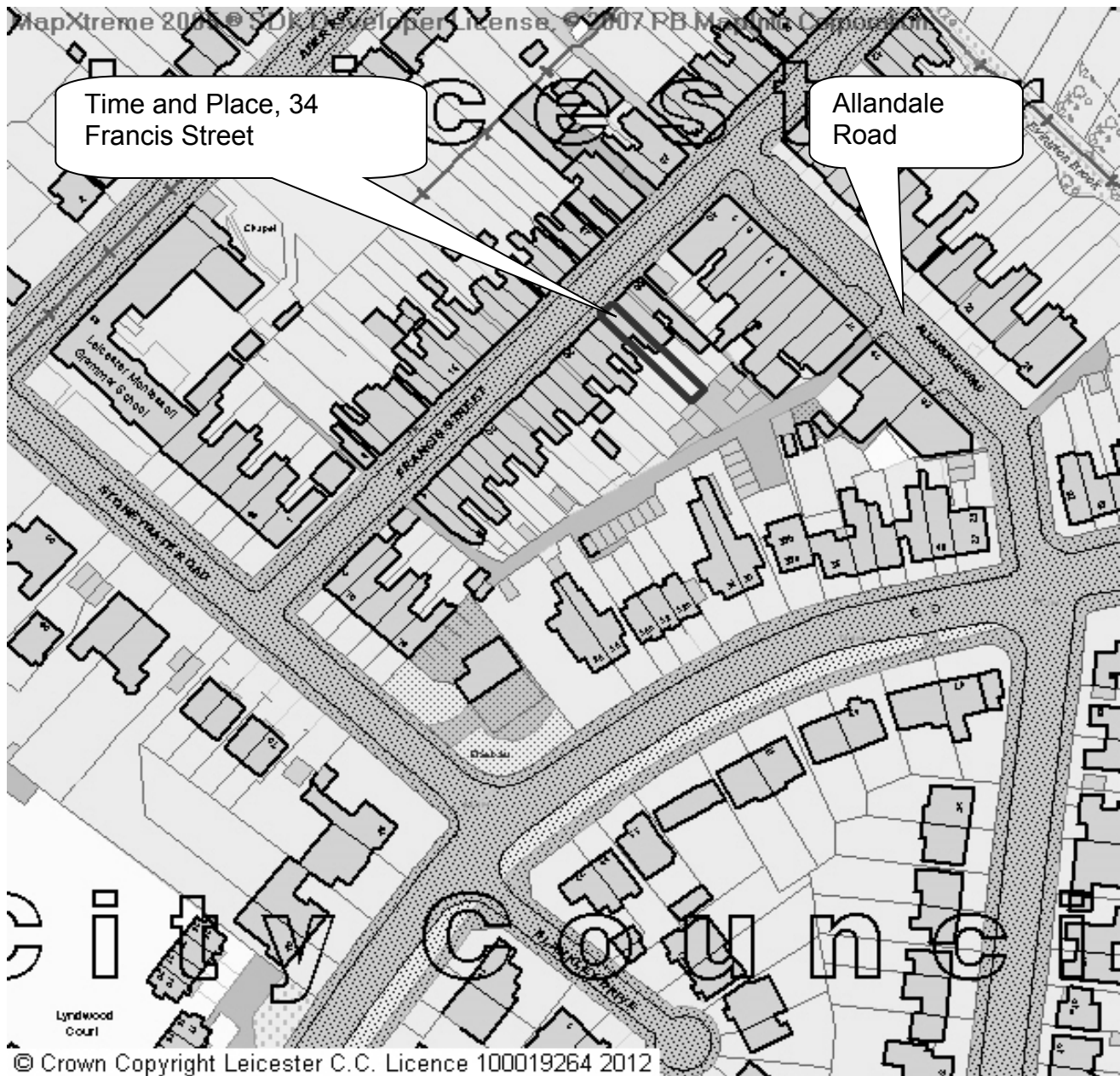
- 2.1. Having considered the application and representations, Members must consider whether to
- Grant the licence without modification
  - Modify the conditions of the licence
  - Reject the whole application

**3. Summary**

- 3.1 This report outlines an application for a variation to an existing premises licence for Time and Place, and summarises the representations received. It also highlights the licensing objectives, the relevant parts of the guidance and regulations, and the pertinent sections of the Licensing Authority's Licensing Policy.

Continued.....

#### 4. Location Plan



#### 5. Existing Licence

5.1. The existing licence is attached at Appendix A.

#### 6. Application

6.1 An application was received on 24 January 2017 from Miss Helen Louise White for a variation to an existing premises licence for Time and Place, 34 Francis Street, Leicester. A copy of the application is attached at Appendix B.

6.2 The variation sought by the application is as follows:

<b>Licensable activity</b>	<b>Current Hours</b>	<b>Proposed Hours</b>
Recorded Music (Indoors)	None	Monday to Sat 10am – 11pm Sunday 10am – 6pm
Supply of Alcohol	<b>On the premises only</b> Mon to Wed 10am - 8pm Thurs to Sat 10am – 10pm Sunday 11am – 3pm	<b>On and Off the premises</b> Monday to Sat 11am – 11pm Sunday 11am – 6pm
Opening hours	Monday to Wed 10am – 8.30pm Thurs to Sat 10am – 10.30pm Sunday 11am – 3.30pm	Monday to Sat 9am – 11pm Sunday 9am – 6pm

- Non-standard hours for recorded music, late night refreshment and supply of alcohol for Christmas Eve and New Year’s Eve – until 3am.

## **7. Steps to Promote the Licensing Objectives**

- 7.1 The steps the applicant proposes to take to promote the licensing objectives are set out in the operating schedule (see section M of Appendix B).
- 7.2 In arriving at its decision on the application, the Licensing Authority’s primary consideration must be the promotion of the licensing objectives.

## **8. Regulated entertainment**

- 8.1 The Live Music Act 2012 and the Legislative Reform (Entertainment Licensing) Order 2014 amended the Licensing Act 2003 in relation to the provision of regulated entertainment. Certain entertainment does not require a licence subject to audience limits, between 08.00 and 23.00 hours each day.
- 8.2 The above exemptions may affect the application under consideration because conditions may not be imposed at this stage to control live or recorded music that is unregulated. However, if problems do occur as a result of that entertainment then conditions may be imposed to control such music in the future after a formal review.

## **9. Representation**

- 9.1 Two representations were received between 30<sup>th</sup> January and 2<sup>nd</sup> February 2017 from local residents. The representations relate to the prevention of public nuisance. The residents are concerned that the premises are in a quiet residential and day time shopping area and there is likely to be noise nuisance caused by recorded music and increased street noise and disruption from customers at the premises and in the rear garden area, especially into the late evenings. Copies of the representation are attached at Appendix C1-C2.

## **10. Conditions**

- 10.1 There are no additional conditions that are consistent with the operating schedule; it was left blank. (Section M of Appendix B).

## 11 Statutory Guidance

- 11.1 Any decision made by the Licensing Authority must be in accordance with the licensing objectives. In addition, the government has issued guidance under section 182 of the Licensing Act 2003. The parts of the guidance that are particularly relevant in this case are as follows:

Section	Heading
1.2 – 1.5	Licensing objectives and aims
1.15	General Principles
1.16	Each application on its own merits
2.14 – 2.20	Public nuisance
3.11 – 3.18	Late night refreshment
8.33 – 8.41	Steps to promote the licensing objectives
9.30 – 9.40	Hearings
9.41 – 9.43	Determining actions that are appropriate for the promotion of the licensing objectives
10.1 – 10.3	Conditions - general
10.8 – 10.9	Imposed conditions
10.27 – 10.68	Mandatory conditions in relation to the supply of alcohol
13.44 – 13.45	Licensing Hours
15.1 – 15.69	Regulated entertainment

## 12 Statement of Licensing Policy

- 12.1 The relevant parts of the Licensing Authority's Statement of Licensing Policy are as follows:

Section	Heading
2	Fundamental Principles
5	Licensing Hours
9	Prevention of Public Nuisance
12	Duplication
13	Standardised conditions

## 13. Points for Clarification

- 13.1 The applicant and the parties making the representation have been asked to clarify certain points at the hearing, as follows:

*By the applicant*

1. Whether the applicant considers that the concerns outlined in the representations are valid, and if not why not?
2. In the light of the representations made, does the applicant wish to propose any additional steps for the promotion of the licensing objectives?

*By the parties making the representation*

1. Whether they have any additional information to support the representation they have made?
2. Whether there are any additional steps that could be taken which would be equally effective in the promotion of the licensing objectives?



**14. Other Implications**

<b>OTHER IMPLICATIONS</b>	<b>YES/ NO</b>	<b>Paragraph/References Within Supporting information</b>
Equal Opportunities	No	
Policy	No	
Sustainable and Environmental	No	
Crime and Disorder	No	
Human Rights Act	No	
Elderly/People on Low Income	No	
Corporate Parenting	No	
Health Inequalities Impact	No	

**15. Background Papers – Local Government Act 1972**

- a. None

**16. Consultations**

- a. The Licensing Authority is not obliged to consult any parties with regard to applications made under the Licensing Act 2003. However, the applicant is required to consult with the responsible authorities as set out in the 2003 Act.

**17. Report Author**

Susan Hall  
Licensing Officer  
0116 4543053  
Susan.hall@leicester.gov.uk

<b>APPENDIX</b>	<b>CONTENT</b>
A	Existing licence
B	Application
C	Representations



# APPENDIX A

Licensing Act 2003

## Premises Licence

# LEIPRM1038



Leicester  
City Council

Local Services & Enforcement  
Leicester City Council  
York House  
91 Granby Street  
Leicester  
LE1 6FB

(0116) 4543040  
licensing@leicester.gov.uk

### Part 1 - Premises Details

#### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

##### Time and Place

34 Francis Street, Leicester, LE2 2BD.

#### WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

Expires **no expiry**

#### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the supply of alcohol

#### THE TIMES THE LICENCE AUTHORIZES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
J. Supply of alcohol for consumption ON the premises only	Mon-Wed	10:00am	8:00pm
	Thurs-Sat	10:00am	10:00pm
	Sunday	11:00am	3:00pm

#### THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Mon-Wed	10:00am	8:30pm
Thurs-Sat	10:00am	10:30pm
Sunday	11:00am	3:30pm

#### WHERE THE LICENCE AUTHORIZES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON the premises only

### Part 2

#### NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Helen Louise White

25 Springfield Road, Leicester, LE2 3BB.

#### REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)



Licensing Act 2003

# Premises Licence

# LEIPRM1038



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**NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL**

Helen Louise WHITE

**PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL**

Licence No. LEIPRS3386

Issued by Leicester





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City Council

Local Services & Enforcement  
Leicester City Council  
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**ANNEXES****Annex 1 - Mandatory conditions**

No supply of alcohol may be made under the premises licence -

- a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-

- a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
  - i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supplied alcohol), or
  - ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-

- a) a holographic mark, or
- b) an ultraviolet feature.

The responsible person shall ensure that-

- a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
  - i) beer or cider: ½ pint;
  - ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - iii) still wine in a glass: 125 ml;
- b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

**Annex 2 - Conditions consistent with the operating schedule**

The licence holder will ensure all bottles and glasses are removed from public areas as soon as they are finished with or empty.

The licence holder will adopt a proof of age policy. Any person who looks under age will be asked for a form of identification before alcohol is sold to them.





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## ANNEXES continued ...

The licence holder will ensure all-inclusive nights or any other irresponsible drink promotions are not permitted.

The licence holder will ensure any restrictions on the admission of children will be displayed on notices outside the premises.

The licence holder will ensure the person holding the National Certificate for Personal Licence Holders will be on the premises at all times when alcohol is served and when entertainment is provided.

The licence holder will ensure all exit doors are easily operatable without the use of a key, card, code or similar means.

The licence holder will ensure exit doors are regularly checked to ensure they function satisfactorily and records of these checks are kept and can be produced upon request.

The licence holder will ensure all fire doors are maintained effectively, self closing and will not be held open either than by approved devices.

The licence holder will ensure upholstered seating is fire retardant and complies with the current fire safety regulations.

The licence holder will ensure all curtains, hangings and temporary decorations are located, so as not to obstruct exits, fire safety signs or fire fighting equipment.

The licence holder will ensure notices will be displayed in prominent positions, detailing the actions to be taken in the event of a fire or other emergency.

The licence holder will ensure exit doors open outwards or are secured in the open position if this is not the case.

The licence holder will ensure that

- (a) When disabled people are present adequate arrangements exist to enable their safe evacuation in the event of an emergency.
- (b) Disabled people on the premises are made aware of those arrangements.

The licence holder will ensure that an adequate and appropriate supply of first aid equipment and materials is available on the premises.

The licence holder will ensure emergency lighting is installed and regularly maintained.

The licence holder will ensure the premises has the satisfactory certificates relating to the installation of electrics and the effectiveness of the installed boiler.

The licence holder will ensure a no smoking area for customers wishing to be separated from smoking areas is available.

The licence holder will ensure all doors and windows will be kept closed whenever necessary.

Prominent, clear notices shall be displayed at all exits requesting customers to respect the needs of local residents and leave the premises and the area quietly.

The licence holder will ensure all ventilation and extractor systems are maintained to prevent noxious smells causing a nuisance to nearby properties.

The licence holder will ensure refuse receptacles are cleaned with disinfectant every month.

### Annex 3 - Conditions attached after a hearing by the Licensing Authority

Garden to be closed to customers on Sundays, and at 19.00 hours on all other days.

Entrance / exit should be through the front door only, except in an emergency.


Prominent, clear notices shall be displayed at all exits requesting customers to respect the needs of local residents and leave the premises and the area quietly.

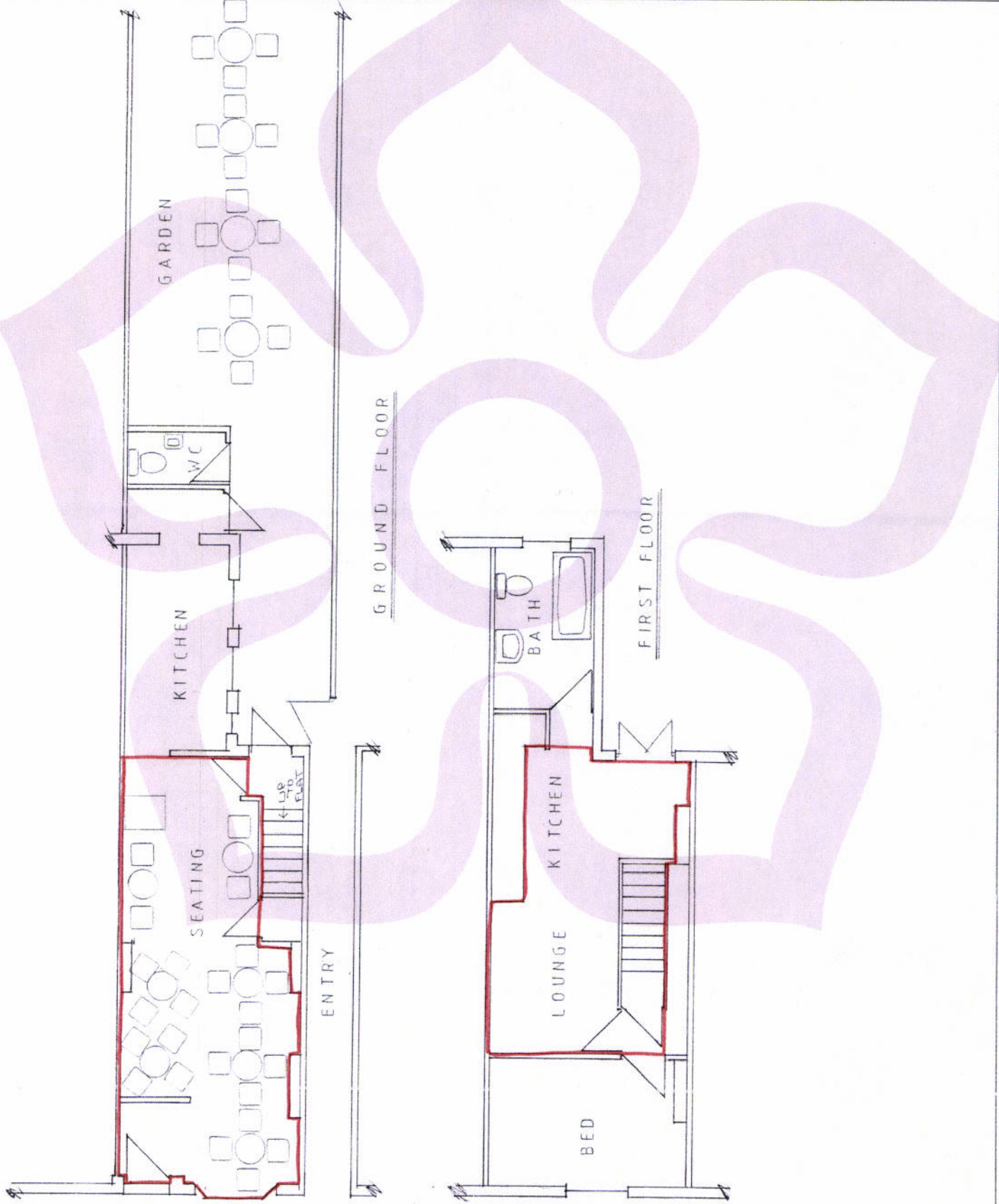
Alcohol shall only be served with table meals.



NOTES

Drawing Title <b>FLOOR PLANS</b>	
DATE 5/06	SCALE: 1:100
DRAWING No.: 1349/5/06	
CLIENT: MR. P. MORLEY, 34 FRANCIS ST, STONEYGATE LEICESTER	


**YARDING**  
 PLANNING SERVICES  
 15 Biddington Road  
 Leicester, LE3 2J5  
 Tel/Fax: 0116 289 6364  
 Mobile: 077989 896509  
 email: info@yardingplanning.com



Licensing Act 2003

# Premises Licence

# LEIPRM1038



Leicester  
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Local Services & Enforcement  
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York House  
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## Premises Details

## POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDANCE SURVEY MAP REFERENCE OR DESCRIPTION

**Time and Place**

34 Francis Street, Leicester, LE2 2BD.

## WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

## LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the supply of alcohol

## THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
J. Supply of alcohol for consumption ON the premises only	Mon-Wed	10:00am	8:00pm
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## THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Mon-Wed	10:00am	8:30pm
Thurs-Sat	10:00am	10:30pm
Sunday	11:00am	3:30pm

## WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON the premises only

## NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Helen Louise White

25 Springfield Road, Leicester, LE2 3BB.

## REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

## NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Helen Louise WHITE



Licensing Act 2003

# Premises Licence Summary

# LEIPRM1038



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STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

Restricted





090804

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We MISS HELEN LOUISE WHITE  
*(Insert name(s) of applicant)*

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number
-------------------------

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description			
34 FRANCIS STREET			
LEICESTER			
LE2 2BD			
Post town		Postcode	
Telephone number at premises (if any)	[REDACTED]		
Non-domestic rateable value of premises	£ 5800		

**Part 2 – Applicant details**

Daytime contact telephone number		0116 2712560	
E-mail address (optional)			
Current postal address if different from premises address			
Post town		Postcode	

**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?  Yes  No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?  
 (Please see guidance note 1)  Yes  No

**Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment****Please tick all that apply**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F) ✓
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b>Please give further details here</b> (please read guidance note 4)		
	-----	-----			
Tue			<b>Please give further details here</b> (please read guidance note 4)		
	-----	-----			
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
	-----	-----			
Thur			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
	-----	-----			
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
	-----	-----			
Sat					
	-----	-----			
Sun					
	-----	-----			

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		





**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors
				Outdoors
Day	Start	Finish		Both
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)	
Tue				
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)	
Thur				
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)	
Sat				
Sun				

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

**F**

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	10:00	23:00	<b>Please give further details here</b> (please read guidance note 4) Music to be played inside the premises using a docking station type equipment		
Tue	10:00	23:00			
Wed	10:00	23:00	<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5) NONE		
Thur	10:00	23:00			
Fri	10:00	23:00	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6) Christmas Eve until 3am New Years Eve - 14		
Sat	10:00	23:00			
Sun	10:00	18:00			

**G**

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b>Please give further details here</b> (please read guidance note 4)		
	-----	-----			
Tue					
	-----	-----			
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)		
	-----	-----			
Thur					
	-----	-----			
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
	-----	-----			
Sat					
	-----	-----			
Sun					
	-----	-----			

**H**

<p><b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)</p>	Indoors	
Mon	-----	-----		Outdoors	
				Both	
Tue	-----	-----	<p><b><u>Please give further details here</u></b> (please read guidance note 4)</p>		
Wed	-----	-----			
Thur	-----	-----			
Fri	-----	-----	<p><b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)</p>		
Sat	-----	-----			
Sun	-----	-----			
			<p><b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)</p>		

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take <u>place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon	11:00	23:00			
Tue	11:00	23:00			
Wed	11:00	23:00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur	11:00	23:00			
Fri	11:00	23:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)  Christmas Eve until 3am New Year's Eve -		
Sat	11:00	23:00			
Sun	11:00	18:00			

**J**

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – <u>please tick</u> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
Day	Start	Finish		Off the premises	<input checked="" type="checkbox"/>
Mon	11:00	23:00	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)	Both	<input checked="" type="checkbox"/>
Tue	11:00	23:00			
Wed	11:00	23:00			
Thur	11:00	23:00		<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Fri	11:00	23:00			
Sat	11:00	23:00			
Sun	11:00	18:00			

Christmas Eve & New Year Eve  
until 3am.

**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

We will offer no service that may rise to concern in respect of children



L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	9.00	23.00	
Tue	9.00	23.00	
Wed	9.00	23.00	
Thur	9.00	23.00	
Fri	9.00	23.00	
Sat	9.00	23.00	
Sun	9.00	18.00	

**Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list** (please read guidance note 6)

Christmas Eve until 3am  
New Years Eve

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

(Please see cover letter)

Original premises license was misplaced during refurbishment.  
We kindly ask for a new copy.

**M**

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

**b) The prevention of crime and disorder**

**c) Public safety**

**d) The prevention of public nuisance**

**e) The protection of children from harm**

**Checklist:****Please tick to indicate agreement**

- I have made or enclosed payment of the fee; or  
I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

### Notes for Guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.
2. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
14. This is the address which we shall use to correspond with you about this application.

**Part 5 – Signatures** (please read guidance note 11)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent** (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	[REDACTED]
Date	19.01.17
Capacity	PREMISES LICENCE HOLDER

**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and address for correspondence associated with this application** (please read guidance note 14)

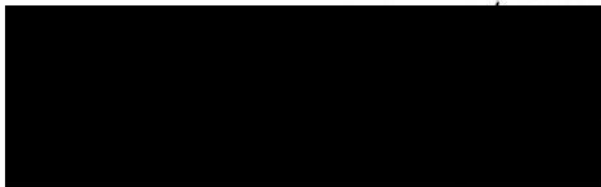
Miss Helen White

[REDACTED]  
34 Francis St  
Leicester LE2 2BD

Post town	LEICESTER	Post code	LE2 2BD
Telephone number (if any)	0116 2712560		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
[REDACTED]			

LICENSING SECTION  
RECEIVED

01 FEB 2017



31 January 2017

LEICESTER CITY COUNCIL

Dear Sir / Madam

The Toast Inn  
34 Francis Street  
Leicester

As a long time resident of Francis Street I hope the Committee for the Licencing Authority will not grant The Toast Inn a Permit to play music all day from 11 AM to 11 pm Monday to Saturday, and 11 AM to 6 pm on Sunday, and until 3 AM at Christmas, New Year and Bank Holiday.

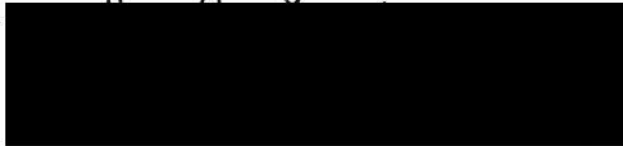
This is a quiet area where we respect elderly residents / young families with babies and youngsters, and I do not feel they would benefit from such a disturbance.

Where would visitors park? Residents understand, and accept, shoppers park in Francis street and Allardale Road during the usual business hours, but  
continued overpage

continuation.

on returning to their homes they anticipate there will be a space for them to park, at the close of the shopping hours.

Yours faithfully





RECEIVED

LICENSING AUTHORITY  
91 GRANBY STREET  
LEICESTER  
LE1 6FB

20 JAN 17

27.1.17

REF 34 FRANCIS STREET

LEICESTER CITY COUNCIL

As a resident & nearby, I write to oppose all the changes to: "Toast Inn" premises & proposed applications - see the note I have received.

In spite of 'again a pub' this is not true. The premises have been empty some eighteen months approx - but prior to this the premises have been a licenced Cafe; Several owners - but kept the same type - closing 5.00 PM - & on exception never open beyond 11.00 PM.

A few years ago - several residents attended a Council Meeting to oppose changes to be made by - MR & MRS P MARCHY (you could check Council records for this)

They had proposed a Licence, music for extra opening hours.

There was no objection to music if kept at a reasonable pitch; & there was

concern over opening hours; i.e. cars late in the street; & on summer days noise in the garden area which was used as a 'café'; as these types of houses so close together noise is a constant problem.

All was sorted; never any complaints, neither from owners after the Morolys.

I therefore object to it being classed as a Pub as mentioned never classed as such.

Also open all day to Pub hours - re noise - music, cars; more importantly the residents, next door have young children - also both sides of my premises - young children, & babies; sleeping on the front & working.

I am not a killjoy, as always used the Café, in the past - but I think my objections fair when it is both a shopping & residential area (When shops closed there are numerous flats for residents over these premises)

I would appreciate my points to be considered. (Consent)

FAO SUSAN HALL  
LICENSING OFFICER  
91 GRANBY STREET  
LEICS. LE1 6PB

2.2.17

REF: 34 FRANCIS STREET

Thank you for your letter of 30<sup>th</sup> January, regarding  
my concerns.

I would just like to point-out that today large  
posts & lights have been erected in the garden;  
therefore it seems evident that no 34 intend to use the  
garden in the evening, when dark - to whatever time the  
licence granted to. (Not 5.00 pm as before)

The lights, as high-up, will be visible over some four  
gardens. I am obviously worried about the opening times  
(noise; but as I resident, & one of those nearby -  
with garden - I enjoy being there - especially in  
the summer days & lighter nights; whenever can sit-  
out. And as mentioned my neighbours do the same.  
These problems did not occur when I licensed cafe  
the closure times, music, & Sundays always closed.

Thank you for your time; will await details of  
the 'hearing'.

Sincerely

